

**Your Rock and Rut Mountain Bike Club: how to enter a child member / race register a child member**

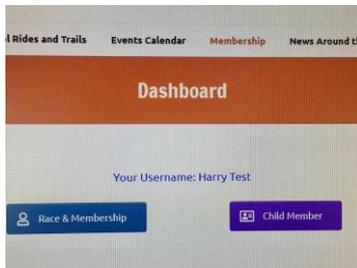
1. Login to your Dashboard - "Member login" (as the main family member)



2. Make sure that you have a "family membership" otherwise you will not be able to enter your child (Please note: Child Members are members who don't have an own email account!)

**!!! An email address can only be used for one member - the system does not allow several members with just one email !!!**

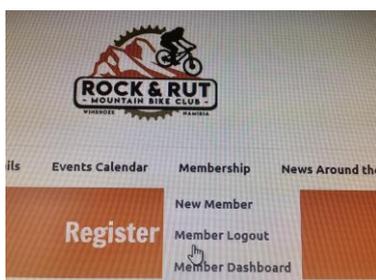
3. Go to your Dashboard and click the button "add child member"



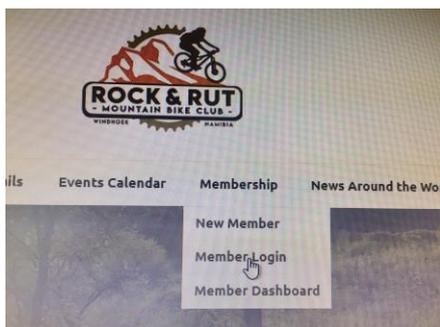
4. The System is guiding you through the child registration process - you will be asked to create a "user name" for your child so that you can login with only that username and a password (no email address needed)

A screenshot of a registration form for a child member. The form is titled 'Child Member can be registered and managed by Main/Parent Member'. It contains several input fields: 'Username \*' with the value 'Rudi Test', 'Password \*' with a masked password '\*\*\*\*\*', 'Enter Password' and 'Confirm Password' fields, 'Full Name \*' with sub-fields for 'First' and 'Last', and 'Date of Birth \*'.

5. Now you can start with the race registration:
  - the main member can race register now straightaway
  - To race register your child you have to log out yourself



6. And login in again with the 'username" and "password" of your child (this needs to be done for each of your family members!)



Please do not hesitate to contact us for questions or further information.